

## *Arab World English Journal (AWEJ)*

### **Paper Format for refereed Proceedings of 1<sup>st</sup> MEC TESOL Conference Middle East College, Oman, March 29 2018**

**Paper Title** [Times New Roman 12, bold, centered, Capitalize the First Letter]

**1<sup>st</sup> author** [Times New Roman, 12-point, centered]  
Department/Faculty  
University/ Address, City, Country

**2<sup>nd</sup> author** [Times New Roman, 12-point, centered]  
Department/Faculty  
University/ Address, City, Country

**Abstract** [Times Roman, 12-point,]

The abstract is a brief summary of the paper, allowing readers to quickly review the main points and purpose of the paper. It also should contain at least research topic, research questions, participants, methods, results, data analysis, and conclusion. All such points should be stated in a very concise and summarized language. (Words limit -150-250) An abstract should not exceed 250 words. It should appear on the top of the first page, after the title of the paper in a section titled "Abstract", after the names of the authors.

**Keywords:** 4-7 words [Times New Roman, 12 point, in alphabetical order justified alignment]

**1 Section** [Times New Roman, 12-Point, Bold, and Left Alignment]

Authors are required to submit carefully written and proofread material. Please check for spelling and grammatical errors. Papers should clearly describe the background of the subject, the authors work, including the methods used, results and concluding discussion on the importance of the work. Technical terms should be explained unless they may be considered to be known to the conference community. The words limit is **7.000 words** including abstract, tables, figure, references and appendixes (15 pages)

General formatting: Margins of 2cm on top, bottom and sides. No page numbering. No headers or footers. All new paragraphs are to be indented by 5 spaces. Format: Times New Roman, 12 point font, fully justified. APA format throughout (unless specified otherwise). Have a look at the published papers at our journal to have an idea.

**1.1 Subsection** [Times New Roman 12-point, bold, left alignment and capitalize the First Letter]

The text included in the sections or subsections must begin one line after the section or subsection title.

### 1.1.1 Sub-subsection: Guidelines for Abbreviations and Acronyms

Abbreviations and acronyms should be defined the first time they are used in the text, even after they have been defined in the abstract. Please do not use abbreviations in the title or heads unless they are necessary.

### 1.1.2 Sub-subsection: Guidelines for tables and figures.

Tables, figures, should be numbered and accompanied by a legend. Figure captions should be below the body of figures; table heads should appear above tables. Insert figures and tables after they are cited in the text. For more details please page 5 in AWEJ Guidelines at <http://awej.org/images/manuscript%20guidelines%20for%20awej.pdf>

### 1.1.3 Sub-subsection: Guidelines for Ibid and Footnotes:

Don't use Ibid (Ibid isn't used in APA Style). Please use author–date format to identify an idea's origin

Footnotes: place the **Notes** at the end of the paper before the references section (Don't place notes in the footer).

### 1.1.4 Sub-subsection: Guidelines for References

The list of the references should be placed at the end of the paper. The APA 6th edition writing conventions should be strictly followed. Please read

<http://awej.org/images/manuscript%20guidelines%20for%20awej.pdf>

## 2. Section

Use as many sections and subsections as you need (e.g. Introduction, Methodology, Results, Conclusions, etc.) and end the paper with the list of references.

## 3. Conclusion

Conclusions should state the most important propositions of the paper as well as the author's views of the practical implications of the results.

## 4. References [Times New Roman, 12-point, left alignment]

Please **ensure** that every reference cited in the text is also present in the reference list (and vice versa).

References should be entered in hanging style; the first line of the entry should be left justified, with the following lines indented five spaces. Example:

Jin Y. & Yang, H. (2006). The English proficiency of college and university students in China: As reflected in the CET. *Language, Culture and Curriculum*, 19, (1), 21-36.

**5. Abstract** submission deadline is 30th December, 2017.

## 6. Full paper submission:

The full paper and **Transfer of Copyright Agreement** should be submitted electronically as attachments to the organizing committee at [eltconf2018@mec.edu.om](mailto:eltconf2018@mec.edu.om) and [info@awej.org](mailto:info@awej.org) by February 28, 2018